



UNITED INDIANS
OF ALL TRIBES FOUNDATION

Daybreak Star Indian Cultural Center
Post Office Box 99100, Seattle, WA 98139
Phone: (206) 285-4425 Fax: (206) 282-3640

JOB ANNOUNCEMENT

JOB TITLE: Youth Advocate I On Call

DEPARTMENT/PROGRAM: Youth Home

REPORTS TO: Youth Advocate III Lead

STATUS: Full Time

LOCATION: Youth Home, Ballard WA

PAY RANGE: DOE

JOB SUMMARY:

United Indians of All Tribes Foundation Youth Home is searching for highly motivated individuals for their direct care Youth Advocate positions. Must be able to work flexible hours, This on-call shift will work weekends 8:00pm to 8:00am on Saturday and Sundays. This is an excellent employment opportunity for college students and those wanting to start a career in social work or counseling fields.

ESSENTIAL FUNCTIONS:

- Provide supervision and direction to youth home residents.
- Assist caseworkers with case management duties.
- Assure the safety of resident youth.
- Provide crisis intervention services as needed.
- May assist in facilitating resident groups or activities as directed.
- Ensure that resident rooms are neat and that chores are done.
- Maintain accurate and timely written documentation in resident files.
- Attend resident staffing and give input as needed

QUALIFICATIONS:

The minimum education requirements and qualifications for this position are:

- High School Diploma or GED

KNOWLEDGE, SKILLS, ABILITIES AND OTHER WORK CHARACTERISTICS

- Excellent communication skills and a sense of humor.
- Demonstrate exceptional decision making skills.
- Must be confident, quick thinking, and enjoy challenges.
- Exceptionally reliable, trustworthy and team oriented.
- Learn quickly and have life goals.
- Have strong personal boundaries and high ethics.
- Educational credits may be possible.
- Pass an extensive background investigation
- Must be substance abuse free. No exceptions.
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Opening Date: July 17, 2008 Closing Date: When suitable applicant is hired	APPLICATION PROCEDURE Submit cover letter and resume to:
Compensation: DOE United Indians of All Tribes Foundation is an Equal Opportunity Employer	United Indians of All Tribes Foundation PO Box 99100; Seattle, WA 98139 Fax: (206) 282-3640 Email: jobs@unitedindians.org