



The United Indians of All Tribes Foundation (UIATF) is a non-profit organization working to provide vital social, cultural, and educational services to Seattle's American Indian/Alaska Native community as well as all communities in need.

## Job Summary:

The Youth Advocate plays a vital role in the delivery of services within our Labateyah Bridge Housing program. Working directly with residents ages 18 to 24, in a mentorship role, assisting youth in fulfilling their goals to become independent and obtain permanent housing. This position reports directly to the Youth Advocate Lead, with Social Services Manager oversight, and is responsible for ensuring weekly routines are maintained in accordance with Labateyah policies and procedures.

## Youth Advocate

Job Title

9010 13<sup>th</sup> ave nw, Seattle, WA 98117

Location (address)

\$23.00 /hr

Wage

On-call (day, swing, grave shifts

available)

Schedule

Paid Sick Leave, Employee Discount,

EAP, Voluntary Life

Benefits

## ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Ensure youth home policies and procedures are consistently followed.
- Perform advocacy engagement with residents utilizing evidence-based tools including trauma informed care, motivational interviewing, de-escalation, positive youth development, harm reduction, positive communication, SMART Goals, etc.
- Responsible for assisting residents in the transition to self-sufficiency and permanent housing by increasing access to community resources, networking, and skill development in life skills, employment and leasing literacy.
- Conduct housekeeping activities (including kitchen meal prep, meal serving, and cleaning duties, etc.) and exact attention to immediate environmental health and safety needs including ongoing cleanliness, sanitization, and janitorial duties.
- Ensure safety of residents, youth home and grounds at all times, especially maintaining a HIPAA compliant culture.
- Provide supervision and direction to youth home residents.
- Provide crisis intervention and referral to services as needed, including cultural resources.
- Assist in facilitating resident groups or activities as directed and encourage participation in cultural activities.
- Ensure that residents maintain an organized and clean room, provide appropriate skill development, as needed. Conduct room checks and monitor attendance.
- Maintain accurate and timely written documentation including resident files, staff log book, required forms, and any documentation as directed.
- Attend all staff meetings, shift exchanges and provide ongoing advocacy insight for resident goal achievements.
- Ensure residents make progress in their individual service plans, contribute and utilize the youth advocate resource guide and contribute to the development and deployment of Life Skills curricula.



## QUALIFICATIONS:

- High school diploma or GED and experience as a paid worker, intern or volunteer in a social/human services field.
- Demonstrate decision making skills and crisis intervention skills.
- Ability to work with diverse populations, specifically the urban Native population, including knowledge of Native American history, an understanding of the diversity of local American Indian/Alaskan Native community and issues surrounding the Urban Indian experience.
- Excellent oral and written communication skills required.
- Applicant must pass a background investigation, including relevant criminal history.
- Applicant must have a valid driver's license.
- Must be confident, quick thinking and enjoy challenges.
- Reliable, trustworthy and team oriented.
- Must have strong personal boundaries and high ethics.
- Must be a healthy role model and mentor, as well as substance abuse free.

## SPECIAL REQUIREMENTS:

Due to licensing/insurance requirements or accreditation standards, some positions may require additional information to determine ability to satisfactorily perform the job tasks.

- Pass a basic criminal history background inquiry.
- Valid U.S. driver's license.
- Complete required training and certifications for job, including CPR/First Aid, HIPAA, Motivational Interviewing, Harm Reduction, Positive Youth Development, Trauma Informed Care within 90 days of employment.

<u>Hiring period</u>		<u>To Apply</u>
Starts:	Ends:	Complete our <a href="#">employment application</a> .
Active recruitment for this position will not begin until the period outlined above. Applicants are welcome to submit application documents before hiring period.		For questions please email our HR team at <a href="mailto:jobs@unitedindians.org">jobs@unitedindians.org</a>
		United Indians of All Tribes Foundation is an Equal Opportunity Employer