



The United Indians of All Tribes Foundation (UIATF) is a non-profit organization working to provide vital social, cultural, and educational services to Seattle's American Indian/Alaska Native community as well as all communities in need.

JOB SUMMARY

Daybreak Star Preschool Program is looking for someone who is passionate about early care and learning and sees themselves as a lifelong learner and is eager to join a collaborative to support children's interests and learning. Most importantly, this position will be filled by someone who has or is willing to learn and implement Native/Indigenous teaching.

ESSENTIAL RESPONSIBILITIES of the ASSISTANT TEACHER

Together, the teaching team of a lead and assistant teacher will work together to cultivate and sustain an environment that encourages children to remain engaged in their school's learning. They cultivate and foster dispositions that encourage a joy for learning.

- Delivering age-appropriate experiences and activities that support children's' social, emotional, and physical growth; modeling a healthy relationship with and curiosity for the natural world through play and exploration.
- Maintaining a positive teaching team, and co-facilitate classroom curriculum with teaching team.
- Collaborating with designated Lead Teacher to foster a positive learning environment for 3-5year old children.
- Observing and documenting children's development (we utilize HighScope Curriculum alongside Teaching Strategies Gold to document and assess children growth and development).
- Ensuring effective communication with families about school and classroom events.
- Responsive to each individual child's home dynamic and culture.
- Supporting ethnic and racial identity within the classroom of children.
- Following all established policies, procedures and protocols related to internal and external communications, child safety, crisis management, and risk management.
- Supporting the development of new and ongoing classroom risk and hazard assessment and response procedures as needed.
- Support maintenance of accurate records for program documentation (e.g. attendance, meal counts, etc.)
- General care of supplies and supporting materials in an organized manner.
- Other duties assigned.

Assistant Teacher

Job Title

5011 Bernie Whitebear Way

Seattle, WA 98199

Location (address)

\$20.00/hr starting

Wage

Full-Time, 8:15a-4:15p or 8:30a

4:30p

Schedule

Medical Insurance / Dental

Insurance / Vision Insurance /

Paid Vacation Leave / Paid Sick

Leave / Paid Holidays / Employee

Assist Program

Benefits



QUALIFICATIONS

- Can work as part of a team and make contributions through collaboration, and problem solve while maintaining a sense of calm as unforeseen situations arise
- Is comfortable and reliable with planning, organizing, and time-management skills
- Ability to communicate effectively with children at an age-appropriate level
- Proof of vaccine against COVID-19 or medical and/or religious exemption.
- CPR/First Aid certification
- Food Handler's Card
- Blood Borne Pathogens certification
- Pass Background Check through the Department of Children, Youth, and Families Equivalent education/experience will substitute for all minimum qualifications except where there are legal requirements such as license/certification/registration.
- Bachelor's degree in Early Childhood Education, environmental education or related field AND an ECE Short Certificate (required for licensed preschools in Washington) or ECE Initial Certificate with willingness to obtain a ECE Short Certificate within 2 years

DESIRED

- Experience working with diverse communities, specifically Native American, is highly valued
- Demonstrated knowledge of the natural world and experience sharing that knowledge with children in the field
- Experience supervising and mentoring volunteers
- Minimum of three years of experience in a setting for preschool to school aged children
- Formal training and/or experience in early childhood education or related areas

AMERICANS WITH DISABILITY SPECIFICATIONS PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Comfortable leading children on walks in a wooded environment
- May be asked to engage with children on the floor
- Light lifting, under 40lbs (backpack mostly)

While performing the duties of this job, the employee is occasionally required to stand; walk; sit; use hands to finger, handle, or feel objects, tools or controls; reach with hands and arms; climb stairs; balance; stoop, kneel, crouch or crawl; talk or hear; taste or smell. The employee must occasionally lift and/or move up to 30 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee must also be able to drive during the day time and at night. When visiting client homes, driving to the office, and driving to outreach and group connection events, the employee may be exposed to a range of King County weather conditions and changing noise levels. The noise level in the office work environment is usually moderate.



JOB ANNOUNCEMENT

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. This description reflects management's assignment of essential functions; it does not proscribe or restrict the tasks that may be assigned. This job description is subject to change at any time. United Indians of All Tribes Foundation is an at-will employer.

| <u>Hiring period</u> | | <u>To Apply</u> |
|---|--------------------|--|
| Starts: 4/3/2023 | Ends: UNTIL FILLED | Complete our employment application . |
| Active recruitment for this position will not begin until the period outlined above. Applicants are welcome to submit application documents before hiring period. | | For questions please email our HR team at jobs@unitedindians.org |
| | | United Indians of All Tribes Foundation is an Equal Opportunity Employer |